

This is a **fillable** PDF form. Please complete digitally, except for the signature.

## STUDENT TRANSFER FORM

As a transfer student (i.e. you transfer from one Dutch higher education institution to another) you're already in possession of a Dutch Residence Permit for study purposes (study permit). As soon as you transfer to another institution the Dutch Immigration and Naturalisation Service (IND) needs to be informed about that, and the new institution (in this case HAN) needs to become your new sponsor for the IND. To determine whether you meet all the requirements for holding a study permit you need to provide HAN with the requested information and documents as outlined below.

### Conditions

HAN University of Applied Sciences will consider your request for the IND sponsorship separately from your request for admission to HAN. This means that even though you may have been accepted for a study program at HAN, your request for the sponsorship may be denied if you do not meet the requirements for holding a residence permit for study purposes.

### ➤ Personal Information:

Surname (as in passport)						
First name(s) (as in passport)						
Date of Birth						
Nationality						
Student no.						
Study Program						
E-mail address						
V-number						
Address in the Netherlands (registered at the townhall)						
Expected Graduation Date	Day		Month		Year	

### ➤ Requested documents:

- ☐ a completed and signed **Student Transfer Form**
- ☐ a completed and signed **Antecedents Certificate**
- ☐ a **copy of your valid residence permit (both sides)**
- ☐ a **copy of your valid passport (all stamped and/or written pages)**
- ☐ a copy of your valid **healthcare insurance** that covers you for this calendar year
- ☐ proof of **sufficient financial means to provide for your day-to-day living expenses**. Please hand in your bank statement. In case you have a sponsor, hand in the sponsor (abroad) letter + a copy of your sponsor's passport/ID card + a copy of your sponsor's bank statement. Check the [HAN website](#) for the exact amount that you need to have

**Please turn the page to sign for agreement!**

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➤ **To be completed by your last attended Dutch higher education institution\***

<b>Name student</b>				
<b>Name Dutch Higher Education Institution</b>				
<b>From when till when was the student registered in your institution?</b>	<b>From:</b>		<b>Till:</b>	
<b>Has IND been informed about the student's deregistration? If yes, when was IND informed?</b>	<b>Yes/no</b>		<b>When?</b>	

\* Dear Immigration Officer,

To determine whether the student is indeed to be considered a transfer student we would like you to complete the above table. Thank you in advance. It'd be of great help!

Best regards,  
HAN Immigration (part of the HAN International Office)

➤ **Statement:**

- ☐ I hereby request HAN to act as my sponsor for the IND, allowing me to study at HAN
- ☐ I agree to the payment of the tuition fees and authorize HAN through Studielink to withdraw my fees from my bank account
- ☐ I will abide by the [immigration terms and conditions](#) of study as stipulated by the Dutch Immigration and Naturalisation Service (IND)
- ☐ I authorize HAN to request information from organisations or persons (i.e. IND, previous attended universities) other than me for immigration purposes to verify information provided by me
- ☐ I understand that my request for the sponsorship may be delayed or cancelled if I submit inaccurate or incomplete information
- ☐ I confirm that my current residence permit is still valid and that my previous university has not (yet) informed IND that my enrolment has been terminated

**Signed for agreement,**

**Name:**

**Date:**

**Signature student:**

Please send this form together with the requested documents to [immigration@han.nl](mailto:immigration@han.nl).